1. Participated in all PSHA Board meetings.

2. Prepared agendas for PSHA Board meetings.

3. Participated in all monthly Leadership calls.

4. Participated in advertising, interview, and hiring process for new lobbyists.

5. Assisted with Vice President of Convention Planning and Program as needed.
   - Wrote President’s Welcome for onsite program
   - Responded to emails regarding session changes
   - Responded to session facilitator request
   - Responded to request to help with PSHA table in Exhibit Hall
   - Participated in all PSHA Convention activities and worked at PSHA table in Exhibit Hall

6. Multiple emails/correspondence with Business Office as needed.

7. Participated in electronic board discussions and voting.

8. Created surveys and email introductions for those with/applying for PDE certification and for program directors.

9. Prepared memos for and participated in meetings with PDE and Representative Markosek.

10. Wrote articles for PSHA In Brief and Keystater as requested.

11. Signed documentation for ASHA grant.

12. Shared information from ASHA and CSAP.

13. Facilitated meeting regarding recommended licensure changes and sent to lobbyists.

14. Facilitated discussion regarding Behavior Analyst licensure.
Respectfully Submitted,

Mary Beth Mason

Mary Beth Mason, PhD, CCC-SLP
President